

CERTIFIED CANDIDATE CHECK LIST

Be aware of the prerequisite qualifications required to enter the certified program listed below in Appendix A. You may still participate in clinics and assist with the exam process while you work to gain those experiences.

1. COMPLETE AND EMAIL YOUR APPLICATION

Don't waste time! Avoid SNAIL MAIL. Email to cbdeane@comcast.net

- a. Your application and credentials need to be approved before you can be assigned one of the New Candidate openings.
- b. This can be finalized at the Snowshoe clinic if your documentation was received by New Years Eve (in time to be distributed to and considered by the credentials committee).
- c. At the Snowshoe clinic we will have a chance to respond to your credentials with personalize recommendations concerning your preparation efforts. This may be helpful even if you decide to audit the exam this season.
- d. There are a limited number of New Candidate openings.

A complete application has four parts.

- i. Complete NSP Education Program Certified Candidate/Recertification Application available in the Southern Division library or available on the NSP web site.
- ii. The Supplemental Questionnaire available on the Southern Division web site.
- iii. Scan and email copies of NSP membership card and NSP Instructor card.
 1. These will address the NSP program prerequisites (listed below in Appendix A).
 2. Explain any irregularities on these cards.
- iv. Two letters of Recommendation emailed directly from the source if possible.
 1. Current Active Certified Patroller (We prefer someone who knows you personally. If necessary ask a certified patroller to sponsor you at the Snowshoe clinic.)
 2. Your ski area's mountain manager or their designate.

Contact the division certified advisor if any of these is a problem.

2. RECEIVE NOTIFICATION OF STATUS OF APPLICATION

- a. Once your application has been evaluated by the credentials committee you will be notified of your status with any recommendations or observations.
 - i. Accepted
 - ii. Rejected
- b. The earliest notification will take place is at the Snowshoe clinic. If application is completed after that date notification will be emailed.
- c. It is possible for the application to be approved and not be invited to examine.
- d. If your application is rejected you are still welcome to attend the remaining clinics. Consider asking for permission to audit the exam in March.

3. ATTEND (required for new starts) THE CLINIC AT SNOWSHOE, JAN 9-10,2010
 - a. This clinic will primarily address the Ski/Snowboard, Toboggan Handling and OEC practical modules. During the clinics on these three modules your level of skill will be assessed and a determination will be made concerning your eligibility to participate in the exam (which of course also depends upon acceptance of your application). Prequalification to examine in March is ONLY possible at the Snowshoe clinic.
 - b. The Snowshoe clinic may also briefly address one or more of these modules
 - i. Avalanche
 - ii. Slope safety
 - iii. Lift evacuation and other evacuation skills
 - iv. Management interviewSome of these modules may be addressed in greater depth at the other clinics.
 - c. Each clinic has a \$10 fee (which applies toward your annual dues if you join the program.).
4. PAY DUES after you are accepted into the program.
 - a. \$ 20.00 Checks made payable to Southern Division NSP
 - b. Send this to the certified advisor or bring it to the exam.
5. RETRIEVE MATERIALS FROM THE DIVISION WEB SITE
 - a. Notebook with National Study Guide & Address Lists
 - b. Management Preparation Guide (posted by 12/1/09)
 - c. Avalanche Preparation Guide (posted by 12/1/09)
6. MAIL MANAGEMENT AND AVALANCHE MATERIALS
 - a. Send hard copies of these materials (postage, UPS, etc.) as indicated in the relevant preparation guide.
 - i. Post mark by February 15, 2010
 - ii. Addresses of evaluation team are listed in each guide. Copy each one.
 - iii. Primary instructor to contact for clarifications.
7. MAKE RESERVATIONS FOR ACCOMMODATIONS
8. BRING TO EXAM
 - a. Your Area's Lift Evacuation Pack
 - b. Your own toboggan with "basic" sled pack
 - c. If possible, please bring the following items to be shared:
 - Oxygen set-up
 - Backboard set-up
 - Traction splint
 - Low-angle rescue equipment

Appendix A

Southern Division Certified Program Prerequisites – In order to become a candidate for the Southern Division Certified Program a patroller must fulfill the following criteria:

- a. Currently registered with the National Ski Patrol.
- b. Participate in and prequalify at a Southern Division Certified Ski/Snowboard and Toboggan Clinic held annually at Snowshoe.
- c. Participate in and prequalify at a Southern Division Certified OEC Practical Clinic held annually at Snowshoe.
- d. Have current NSPS Senior Alpine Patroller Certification or Division Equivalent (Division Equivalent is defined as “Successful completion of the required Ski and Toboggan Clinic held annually at Snowshoe as well as letters of recommendation from the applicants Patrol Director, Ski Area Manager and a Current Active Certified Member.”)
- e. Current Instructor, Outdoor Emergency Care
- f. Current Instructor, Transportation (toboggan)

The following qualifications are recommended:

- a. Current Avalanche Fundamentals and Rescue course credit or equivalent.
- b. Current Mountain Travel and Rescue course credit or equivalent.
- c. Current Instructor, avalanche.

Contact the Certified Program advisor if you feel that you have a unique circumstance which prevents you from meeting any of these prerequisites.

See Certified Made Easy for ideas about other non-NSP programs which might be helpful.